

SOUTH CAMBRIDGESHIRE CRIME AND DISORDER REDUCTION PARTNERSHIP

Minutes of the meeting held on Wednesday, 30
March 2022 at 10.00 a.m.



South Cambridgeshire Community Safety Partnership Board Meeting Minutes

Wednesday 30th Mar 2022 10.00am-12.30pm

Location: Virtual via Microsoft Teams

Present:

Stuart Smith (SS) - Area Commander Cambridgeshire Fire and Rescue (CFRS) - (Chair)
Cllr Claire Daunton (CD): Elected Member, SCDC (Vice Chair)
Linda Gallagher (LG): Development Officer, SCDC (Minutes)
Kathryn Hawkes (KH): Communities Manager, SCDC
Harriet Ludford (HL): Research Analyst, Cambridgeshire Research Group
Mark Freeman (MF): Cambridge Volunteer Service
Shona McKenzie (SM): Partnerships and Communities Officer, Office of the Police and Crime Commissioner
Elaine Matthews: (AH): Strengthening Communities Manager, Cambs County Council
Peter Campbell (PC): Head of Housing, SCDC
Insp Shane Fasey (SF): Cambridgeshire Constabulary
Lesley McFarlane (LMc) : Development Officer- Health Specialist, SCDC
Sally Ann Hart (SAH): Elected Member, SCDC
Helen Collins (HC): DHR Author- Sancus Solutions
Cllr Bill Handley (BH): Elected Member, SCDC
Cllr Susan van de Ven (SvdV) - County Councillor for South Cambs

Action

1. MINUTES OF PREVIOUS MEETING

These were reviewed and agreed by the Board as a true record of the October 2021 CSP meeting.

2. DOMESTIC HOMICIDE REVIEWS

- DHR1- This DHR will be resubmitted to the Home Office on Monday 4th April after amendments requested by the Home Office QA panel have been completed.
- DHR2- This DHR was resubmitted to the Home Office on 9th March 2022 after amendments were completed as requested by the Home Office pre-QA panel.
- DHR5- This is a new case relating to the suicide of an elderly gentleman. Partners met 17th March 2022 and it was decided that a DHR will take place. An author is to be commissioned
- DHR6- This DHR relates to the death of a woman in 2010. The panel also discussed this case on 17th March and it was agreed that a DHR will be conducted and an author will be commissioned.

DHR 5 & 6 will be funded from the County DHR pot consisting of contributions from partner agencies and managed in the new system by Vicky Crompton from the Cambs and Peterborough Domestic Abuse and Sexual Violence Partnership.

Helen Collins from Sancus Solutions Update:

DHR3 & DHR4- Helen Collins from Sancus Solutions, who was the independent Chair and author for both DHR3 & 4 took the Board through her reports that were shared with the Board prior to the meeting. The Board agreed they would be submitted to the Home Office, with a covering letter from the Chair.

Action- SS to send thank you letters to GRT SCDC Officers & GRT County nurse.

3. STRATEGIC ASSESSMENT

Harriet took the Board through the Strategic Assessment overview.

The two priorities are to remain as:

1. improve resilience in communities
2. support evidence-based priority areas

And the priority areas will continue to be categorised as follows:

<i>Emerging - Areas where multiple issues are presenting and/or where escalating issues have been identified.</i>
<i>Preventing - Growth areas and/or existing communities where vulnerabilities are predicted to be an issue for the future.</i>
<i>Sustaining - Areas where work has been / is being done to tackle known issues and supported to improve future resilience is provided</i>

Cambourne – Sustaining
Melbourn-Emerging
Orchard Park (Histon & Impington) Emerging

Northstowe- Preventing – discharged (with a watching brief)
Milton & Waterbeach – Discharged (with a watching brief)
Fen Ditton & Fulbourn- Discharged (with a watching brief)

Cllr CD raised the issue of how to capture non-reported items -KH responded that the new PCC post will be able to follow up on reports from Cllrs and residents and go out to speak with Community directly. This won't replace the need to report to / engage with police but will provide another avenue and a means of undertaking community engagement and environmental audits.

HL- Professional judgement is another avenue where we can gather feedback that is not reported.

The Board agreed the suggested outcomes of the Strategic Assessment and priority areas.

4. PSG UPDATE

Both meetings are taking place separately each month.

- Adults' meetings

This meeting is flowing well now with a steady stream of cases. We have a few long-term hoarding cases which are complex. These put a lot of pressure on the agenda for housing staff and the fire service, but we have a mental health worker position approved to sit in SCDC Housing, which will go a small way to relieving some of this pressure. PC will update us later in the agenda on the status of their start date. As this PSG strengthens, we are finding solutions and removing cases as 'progressed' or 'solved'.

- Youth and Families meetings

This meeting has never really grown and had become quite static with only a small number of cases coming through, even though we know the cases are out there and there are issues. We reviewed this meeting last month at the T&CG meeting and agreed to task all partners to have a concerted effort to re-engage schools and market the meeting to Housing Associations and partners, to refer cases. As a result, I am starting to get positive feedback from them for their desire to attend, but continued work is required by all.

I have also been in discussion with Vickie Sharpe from the Early Help Team to join to deliver the County Lines video, produced by City CSP into all secondary schools in SCDC, which will also help promote the PSG.

Action- Linda send County Lines video link to Board

5. PCC FUNDED POST UPDATES AND INFORMATION INCLUDING GRANT FUND

We have received our first quarter funding from the OPCC as part of a 3-year plan to employ a CSP Project Officer, who will be line managed by the South Cambs CSP Officer at SCDC on behalf of the Partnership. Their focus will be on issues arising in our local communities. This will be a community facing role, starting at Cambourne early May and details to come as soon as they are in post. Included in their role will be feeding back to OPCC on progress.

6. PLACE-BASED PRIORITIES

Northstowe - EM

- Northstowe Support Partnership continues to meet to look at emerging issues.
- Creation of the Northstowe Youth Hive – Voluntary led youth organisation whose aim is to engage with the young people of Northstowe and to support them with putting on activities. In the pipeline is a 'youth café' on Wednesday evenings.
- Various partners have been addressing issues of ASB as they come up. Racist graffiti seems to have been a single act, as no further incidents have occurred. Some general low-level vandalism has occurred also, but nothing of major concern.
- A new Arts organisation has been formed over the last year (Northstowe Arts) and one of their aims is to engage with the more excluded members of the community.
- Initial discussions started on addressing housing 'tenure stigma'.

There has been tension between those residents that own their houses and those that are in affordable housing.

- CCC will be commissioning a professional youth work offer that will support the development of the youth hive and its volunteers, as well as support the local community by engaging with Northstowe's young people by addressing any emerging issues through detached work and other initiatives. This is currently going through commissioning and then will go out to tender to a third sector organisation

Orchard Park – EM

- Think Communities continue to chair and coordinate the Orchard Park Partnership – A multi-agency group meeting bi-monthly focussing on emerging themes and issues in Orchard Park including ASB/ criminal damage but also to build community capacity and cohesion.
- Set up the Orchard Park Youth Partnership – Youth specific subgroup of the partnership focusing on increasing the offer for young people in the area to address the issue of bored young people committing ASB/ criminal damage etc. This is coordinated and chaired by Think Communities in partnership with the CCC YCC Amanda Silvester. They are in the process of developing a questionnaire to find out who the wider cohort of young people would be, who may benefit from taking part in Orchard Park.
- The Youth Partnership has been working collaboratively with the Community Council to improve the offer, to develop more activities for young people. A new secondary age youth club is now happening every week, there are several free to access football sessions and there will be an activity camp delivered by sports students from ARU that will take place at Easter. There are, however, still some gaps in provision for primary age and a lack of non-sporting activities for young people.
- Targeted Youth Work – Secured £8000 of funding from SCDC to commission Romsey Mill to carry out detached, focused youth work, working specifically with those young people that are at risk of entering the criminal justice system. The aim of the project is that once relationships are built, Romsey Mill and the young people will work on a project that the young people design. This is to divert away from ASB and to engage them in something positive. The Project has been designed by Think Communities in partnership with Orchard Park Community Council and Romsey Mill, with support from SCDC Communities Team.
- Developed an action plan, via the partnership, to record the direction of travel and keep track of projects.
- Going forward, work will focus on building community capacity. This will include the development of a community café, community garden, as well as supporting the parish council and the community to make these initiatives and others, a reality.

Cambourne – LG

- I have been working closely with Katie Ixer from County Think Communities Team who is the Community Connector for Cambourne. After the Town Council Meeting in January, we held our first Cambourne Community Group meeting on 15th March. We had attendance from Town Council, Early help, Living sport,

medical practice, Cambourne VC, church, Romsey Mill, the Workers Education Association as well as SCDC Officers and a Cambourne District Councillor. We made some connections between agencies and we know we have a lot more work to do to get this operating to the same level as Orchard Park and Northstowe Community Groups. We are feeling positive that going forward we can engage the community and make some impact on their issues.

- We plan to join their upcoming events through spring and summer and erect a stand so we can engage the community and chat more to gather their thoughts and issues. There is also a Transforming Lives program, potentially occurring in Cambourne in Sept, delivered by the County Early Help Team, [Transforming Lives \(cambsyouthpanel.co.uk\)](https://www.cambsyouthpanel.co.uk) which we hope will be impactful in a preventative way to those youths on the peripheral of crime either through friends or siblings or vulnerable to potentially taking the wrong path.
- I am also working with the Early Help Team to deliver the County Lines videos in all secondary schools across South Cambs <http://www.alteregocreativesolutions.co.uk/countylinecambs/>
- Fire & Rescue will hopefully be delivering the 'Fire Break' program in Cambourne later this year. [Firebreak \(cambsfire.gov.uk\)](https://www.cambsfire.gov.uk)

Our approach to Milton and Waterbeach - KH

- Main reason for focusing on this area was due to issues at the Tesco's site, however nothing of note showed in this strategic assessment, therefore Waterbeach and has now dropped off the priority list, but it is one we will monitor due to the size of the ward.

Melbourn

- The issues are known to us and Melbourn has good Councillor engagement. This will be one of the first project areas when the new PCC position is in place. They will be working with the current Melbourn Practical Solutions Group as well as the Melbourn/Meldreth underpass project.

7. COMMUNITY TRIGGER UPDATE

The Community Trigger procedure is now on the South Cambs DC website. For future Triggers, the initial review will be conducted by Environmental Health and we ask that all partners engage with EH when asked for information. If EH have were involved with the case, then they will seek help from partners that have not been involved or a neighbouring authority, who will chair the meeting and conduct the review, to maintain impartiality. If there is an appeal against the review, the Task & Finish Group will look at the appeal.

South Cambs have had 2 Triggers and both reached the criteria for a review to be held:

- Trumpington Meadows Trigger- A review was held on December 2021 and no appeal has been received as yet.
- Lambs Drove, Cambourne Trigger – the person raising the review was contacted to advise that as there was on ongoing police investigation, it would be better to see what happened with this investigation and if they wanted the review to be held after this time, then this would be done. No further contact has been

received, so a review has not been undertaken as yet.

8. BREAK

9. PREVENT PLAN - LOCAL AUTHORITY DUTY SERIOUS VIOLENCE DUTY

KH- Phase 1- The South Cambs Prevent Plan is in place and it covers areas such as guidance on appropriate use of ICT WIFI and laptops. It also provides guidance on South Cambs lettings policy, to ensure venues are not used for radicalisation purposes.

Phase 2- This section relates to supporting businesses and Parishes to do their part. It is to ensure any facilities are not used for radicalisation reasons.

The Plan is now linked internally to the Safeguarding Policy, with training as well as concern cards for those out and about in the district, to enable them to report anything they feel may be of concern.

SS- Serious Violence Duty- The duty puts a responsibility on several key organisations within the Community Safety Partnership and gives guidance on the reduction of Serious Violence and how we can achieve this responsibility. If we continue what we are doing at County level, through attending various County Boards, we will be meeting our statutory duty.

Action- All partners to review if their organisation is meeting their statutory duty and feedback if they are not and require support delivering your strategy.

10. DELIVERY OR PROJECTS / SERVICES USING ONE-OFF £36,632 DOMESTIC ABUSE FUNDING (DA)

£9k will be assigned for internal training and to complete a training matrix in relation to the South Cambs Domestic Abuse Housing Alliance (DAHR) accreditation. The rest will be used for a fixed term Project Officer to help support with this accreditation.

11. HOARDING PROJECT TACKLING THE CAUSES OF HOARDING BEHAVIOURS - STATUS UPDATE

Housing has authority and budget to employ a Mental health Nurse, and the CSP will contribute £4k to the post to enable the nurse to work with some of the long-term Hoarding cases on the PSG agenda, on a part-time basis. PC confirmed this position will be in place by the end of the first quarter of 2022/3 financial year (by end June 2022).

Action- PC to update on the employment start date by 1 June 2022 and LG to circulate to all CSP partners.

12. COMMS CAMPAIGNS SO FAR THIS YEAR

We have communicated and supported partner communications on Prevent, Violence Against Women & Girls (VAWG), Hate Crime and Domestic Abuse through DAHR

We have Issues with on sharing partner Comms campaigns. The South Cambs Communications team are very busy and they need social media

information to be received in a social media ready format, which is currently difficult to get from partners in a timely manner prior to the campaign start date.

Action- All partners to send LG 'social media ready' campaign information for on sharing.

We are also to create our own Newsletter in conjunction with Think Communities and General South Cambs Community Development issues. This will allow us to put CSP matters higher on the agenda and promote Community Led Plans.

Community events- We have an upcoming event in Northstowe on 7May with reps from many CSP partners and will be joining Cambourne events in the Spring and Summer- as above.

Action- LG to create Community calendar to share with partners for planning purposes.

13. TOOLKITS

- *Community Engagement / Safety Toolkit*

We are continuing to promote and update the toolkit as we receive community project information. This Toolkit is also being used internally at South Cambs and will be well marketed and used in relation to the Community Led Plan strand of work.

We have also created a form on the website to allow people to state what type of project idea they have, which should allow us to tailor support to their needs.

- *Gypsy, Roma & Traveller Negotiated stopping Toolkit*

Police had nothing to report on the new legislation which we believe has now been published and they are in the process of digesting and reviewing how they will manage the legislation going forward.

Action- SF to update CSP on PR feedback. Need to establish what it means for the toolkit.

Action- Police to produce new holding statement for LG to send to Parishes in relation to GRT toolkit. SF to advise date.

14. POLICE SURVEY UPDATE

The first survey was well completed with 120-150 replies.

The data extrapolation was not very successful, but this is being resolved, hopefully in time for the result of the next survey. The feedback in the survey was nothing new that Police did not know about. The community meeting that took place on 1st Feb went well but with a low attendance, possibly due IT issues joining the online meeting.

We need to start promoting the next survey with the next community meeting being 3rd May.

Community engagement meetings will be every 3 months and will remain online.

Action- SF to send Community event dates to LG & KH

Action- LG to follow up with Tara from Police Comms to get 'SM ready info' to share survey.

Action- LG to share survey with SMc when received from Police Comms.

Action- CSP Cllrs to share the Police survey information with other Cllrs.

15. ACTIONS TO SUPPORT THE REDUCTION OF

- **Substance misuse**
- **Reoffending**

SS advise that the CSP has Statutory duties around substance misuse and reoffending.

Stuart has recently had a conversation with the Police and Crime Commissioner to discuss how our CSP should discharge this duty. Stuart, as CSP Chair, sits on several Boards with the 6 Cambridgeshire CSP's. This CSP discharges its duty by attending those boards and sharing our issues. We don't get these partners attending our CSP Boards, due to their limited capacity, but Stuart is content that we have those contacts at County level Boards, and we are discharging our duties through this avenue.

There are further conversations taking place with other Chairs, that as CSP's that we need to be better aligned. They are also looking to amalgamate the Countywide boards to increase attendance.

SMc advised Susie Talbot from Substance Misuse, has committed to attend the next CSP Officers meeting and reintroduce herself to the group.

16. REVIEW THE CSP INFORMATION SHARING AGREEMENT (ISA)

The request was made to advise if we, as CSP's, could have one ISA that covers all CSP functions from PSG to Board, instead of individual ISA's for each District. The point was also raised that every 2 years we chase signatories and that not only is this archaic, ineffective, challenging and time consuming, it is not effective as if a lead person leaves, then this leaves the ISA as invalid for that organisation.

SMc- Esther Baffa- Isaacs was tasked to advise if a Countywide ISA could be created to reduce the number of ISA's around County and to eliminate this problem. Awaiting feedback.

17. BUDGET 2020-21, INCL

DHR funding- Refund to Police of £956.01. The County DHR new funding system is covering our 2 new DHRs and most partners have already contributed to this pot.

Hoarding money- £4k- this is to be a contribution to the Mental health worker to be employed and sit in the South Cambs Housing Team. (See above update on employment dates)

Toolkit evaluation funds- Shona has agreed on behalf of OPCC that we can use what is remaining in this pot to use towards immediate community projects for the new PCC post. Thank you to Shona for facilitating this approval of use. There are some further funds for use in promoting the toolkits and these are likely to be used by the CSP PO for promotion and awareness raising, as per their original purpose.

The Board agreed the budget.

18. AGREE NEW PLAN

There are no new overarching objectives or priorities that are different from last year, but we do have the new element which is the management of the PCC funded post that has been added into the plan as well as the new CSP newsletter in the Comms section of the plan.
The 2022-23 CSP plan was agreed by the Board

Next, the Plan will go to SCDC Cabinet as SCDC is the accountable body for the CSP.

19. AOB

The question was raised if the agenda was too full by following the plan, maybe we could update some sections yearly rather than twice yearly. This was to be reviewed by SS with KH and LG.

Next meeting- Oct 2022, Linda to poll the Board.
12.30pm- Meeting close

20. ACTIONS

SS to send thank you letters to GRT SCDC Officers & GRT County nurse.	SS/LG
Linda to send County Lines video link to Board	LG
All partners to review if their organisation is meeting their Serious Violence statutory duty and feedback if they are not if you need support delivering your strategy.	All
PC to report to CSP an update of the employment start date of the Mental health nurse by 1 July 2022.	PC
All partners to send LG 'social media ready' campaign information for on sharing.	All
LG to create Community calendar to share with partners for planning purposes.	LG
SF to update CSP on PR feedback regarding the GRT toolkit. Need to establish what it means for the toolkit.	SF
Police to produce new holding statement for Parishes in relation to GRT toolkit. SF to advise date.	SF
SF to send Survey Community meeting dates to LG & KH	SF
LG to chase Tara from Police Comms to get Social Media ready info to share survey.	LG
LG to share survey for to SMC when received from Police Comms, for further on-sharing	LG
CSP Cllrs to share the Police survey with other Cllrs.	Cllrs

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The meeting ended at 12.30 p.m.
